

UNM Club Sports How to Charter Guide 2024-2025

Requirement 1. Two officers must attend a [Charter Workshop](#) put on by the Student Activities Center.

If you have an SGAO account, you must attend an [SGAO Spending Workshop](#).

If you need money, budget workshops are available through [ASUNM](#).

Requirement 2. Submit your Charter online at sac.unm.edu using the Charter System Login.

As a sports group, your organization must be 100% registered students at UNM.

Requirement 3. All members of the club must complete a [Player Registration Participation Agreement](#) located on Recreational Services website, on the Club Sports [Club Resources](#) page.

Requirement 4. At least two officers of the club must attend a Club Orientation hosted by Recreational Services.

| Date | Time | Location |
|---------------------|--------------------|----------------------------------|
| Monday, August 12 | 9:00 am – 10:00 am | via Zoom meeting |
| Friday, August 16 | 12:00 pm – 1:00 pm | via Zoom meeting |
| Thursday, August 22 | 3:00 pm – 4:00 pm | via Zoom meeting |
| Tuesday, August 27 | 1:00 pm – 2:00 pm | Johnson Center Room 1101 |
| Thursday, August 29 | 1:00pm - 2:00 pm | Johnson Center Room 1101 |

Once you have completed all charter and other requirements with the Student Activities Center and Recreational Services, your charter will be approved.

Receiving charter approval will result in campus privileges including:

- Access to facility reservations
- Access to ASUNM and GPSA funding processes
- Access to storage space
- Access to additional assistance with equipment requests, promotion, and advisement

Questions?

UNM Student Activities Center: sac.unm.edu > Student Org's
sac@unm.edu, (505) 277-4706

UNM Recreational Services:
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