JOHNSON CENTER

Facility Policies

- **To enter Johnson Center, UNM students, faculty and staff must present their LOBO Card. All others must present a valid Rec Card. Johnson Center is also considered to include Johnson Field located on Main Campus.**
- **Students, faculty or staff without proper identification must be looked up and identified at the Recreational Services' office. Any exception must be cleared by Open Recreation Coordinator or student supervisor on duty.**
- **Illegal use of an I.D. card will result in the confiscation of that card and subsequent report filed with the Dean of Students or another appropriate department. Illegal use of an I.D. card may also result in a suspension of recreational privileges.**
- **All individuals must follow all policies governing each facility within and around Johnson Center.**
- **Use of drug, alcohol, or tobacco products is not permitted at Johnson Center.**
- **All patrons of Johnson Center must adhere to UNM's, Johnson Center's and Recreational Services' Codes of Conduct. Any individual who chooses not to adhere to each Code of Conduct or not follow the entry and Recreation Policies will be subject to loss of all recreational privileges. "Door Crashers" are also subject to disciplinary action, including loss of all recreational privileges.**
- **Improper use of emergency exits (opening door to allow someone into the facility or entering through an emergency exit) will result in disciplinary action. UNM students of faculty/staff improperly using emergency exit will be reported to the Dean of Students' Office.**
- **Observe all posted signs and verbal directions from Recreational Services staff.**
- **Use of Johnson Center facilities for personal financial gain is prohibited. Any ticketed or paid events or services must be approved and scheduled by the Recreational Services Special Events Coordinator and Business Manager.**
- **Personal training or private instruction at Johnson Center is restricted to those employed by Recreational Services for that purpose.**
- **Motorized scooters, hoverboards, and other motorized transportation (not including ADA-approved accessibility devices) are prohibited from Johnson Center (per UNM Policy 2260.) Bicycles are prohibited from Johnson Center. Those accessing the bicycle shop in the Outdoor Adventure Center are to enter from the southside garage entrance. Motorized transportation and bicycles can be locked up on the racks outside Johnson Center or at the bike valet station outside the Student Union Building.**
- **Foldable, non-motorized scooters and skateboards are allowed in the facility. They are not to be stored in walkways or high traffic areas. Riding any wheeled device inside Johnson Center is prohibited (exceptions for ADA-approved devices.)**
- **Hours, availability of facility and policies are subject to change without notice.**
- **Adhere to posted facility hours and leave the building promptly. All patrons must be out of the facility by closing time. Patrons loitering or attempting to stay after hours are subject to disciplinary action and may be trespassed.**
- **Individuals under the age of 18 must be accompanied and directly supervised by a parent or legal guardian.**
- **Individuals under the age of 15 are prohibited from using any strength or cardio equipment in the facility. Individuals under the age of 15 are entirely prohibited from accessing the following**

areas (even under supervision): Strength (Weight Room), Cardio Deck, Functional Training, and Cycling Studio.

- Individuals under the age of 15 (accompanied and supervised by a parent or legal guardian) are permitted to access and use the following areas: Courts, Fitness Studio, Dance Studio, and Pools.
- Pets are prohibited from Johnson Center facilities (possible exception for individual Johnson Center departments and their staff.) Emotional support animals are prohibited in Johnson Center. Service animals are permitted in the facility.
- Johnson Center CCTV footage is only accessible and to be viewed by Recreational Services Staff and UNMPD. Reports of lost or stolen items must be reported to UNMPD. Recreational Services will not review camera footage with a patron unless UNMPD officers are present.
- Facility tours are available during business hours and are to be facilitated by a Recreational Services staff member. Large group tours (more than 10 people) must be requested and scheduled in at least two days in advance with Open Recreation Coordinator.
- Recreational Services staff reserve the right to ask a patron to leave and to deny facility and/or program access for policy violation.
- Situations and circumstances not covered by this facility policy will be addressed and resolved by Recreational Services professional staff.

Johnson Center Access

- **UNM Students registered for main campus courses (any number of credit hours) in current semester have free access to Johnson Center facilities for Open Recreation. UNM Students registered for main campus courses in the Fall or Summer semester have free access for the summer intersession and semester.**

- **Any student not registered for main campus courses in current semester does not have access to Johnson Center. Non-registered students may purchase a Day Pass ($15.)**

- **Full-time main campus UNM Faculty/Staff and UNM Retirees have free access to Johnson Center.**

- **Part-time UNM Faculty/Staff, Temp/On-Call Faculty/Staff, Contract Employees, Adjunct faculty, Visiting Professors/Colleagues/Researchers, and AIMS Staff do not have free access to Johnson Center. However, they are eligible for a semesterly Rec Card ($80/semester.) Please refer to Rec Card information for more details on pricing and eligibility.**

- **Branch campus UNM Students and Faculty/Staff do not have free access to Johnson Center. However, they are eligible for a semesterly Rec Card ($80/semester.) Please refer to Rec Card information for more details on pricing and eligibility.**

- **"Community" members are defined as those who do not have an affiliation with UNM (non-UNM Students or Faculty Staff & ineligible for Rec Card membership.) Community members (18 years or older) can purchase Day Passes and participate in certain Rec Services programs at a community rate.**

- **UNM Hospital (HSC badges) are not compatible with Johnson Center turnstiles. HSC badge holders can get a main campus Lobo Card (UNM ID) at the Lobo Card Office for free (with HSC badge present.) UNM Hospital employees can also be searched by UNM ID number or name to verify access to the facility. *Note* UNMH Travel Nurses and UNM Medical Group employees are considered contract employees and need to purchase a UNM Employee Rec Card for access.**

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Strength / Cardio Policies

- **Occupancy load is set at a maximum of 208 and will be closely monitored. If the weight room is at maximum occupancy, individuals will not be allowed to enter until the occupancy load drops below 208. Individuals that have exited can take their place at the end of the line waiting to be admitted.**
- **Bags are not allowed in the weight room and cannot be stored against the walls or on the walkway. Bags can be stored in the storage cubbies next to the weight room.**
- **Appropriate attire and footwear are always required. No sandals or open-toe shoes allowed. No removing shoes (except on stretching mats along Jogging Track.)**
- **No studded clothing (jeans, denim jackets, etc..) on upholstery.**
- **Medical scrubs are prohibited.**
- **To prevent damage to weight machines, do not drop or release weight suddenly causing plates to slam against each other.**
- **Lift weights safely. If you cannot control the weight through the entire range of motion, it is too heavy. Lifting too heavy or recklessly is unsafe for the lifter and those around them.**
- **Do not stand or step on upholstered equipment.**
- **Please employ proper etiquette and allow others to work in on machines and benches between lifting sets.**
- **Do not hoard weights or leave multiple free weights on the floor in your lifting area. Use one set of free weights a time and put them back when done.**
- **All patrons must be 15 years of age or older. Children between 15 - 17 years old must always be with their parents.**
- **Do not alter, disassemble or move any piece of equipment from its designated spot.**
- **All free weight lifts must be collared.**
- **Use of a spotter is recommended.**
- **Return all weights to their proper location.**
- **Do not place weights on upholstered areas.**
- **Spray and wipe down each piece of equipment and exercise station after use.**
- **Please limit stretching and abdominal work to designated stretching mats.**
- **No food or drink allowed in the weight room. Glass bottles are not allowed. Water is permitted in non-breakable spill-proof bottles.**
- **Use of chalk is prohibited.**
- **Please adhere to posted hours. Follow the instruction of the attendant or instructor.**
- **Do not become a victim of theft. Use of a locker is recommended. Semester lockers are available for a fee and are assigned at the Recreational Services' office.**
- **To prevent damage to the gym floor, dropping weights is only permitted in the designated zones in the Olympic Lifting Area.**
- **Portable speakers are not permitted.**

JOHNSON CENTER

Walking / Jogging Track Policies

For Individuals

- **Enter the Track with caution. Be alert for joggers as you enter the Track surface.**
- **Participants must use the Track in the designated direction. The direction of travel changes daily and is indicated at the entrance to the Track.**
- **Walkers should use the inside lane, and joggers should use the outside lanes.**
- **For the safety of guests, sprinting, racing and timed events are not permitted. Walking and jogging only.**
- **No more than two joggers or walkers are allowed side by side and only if the Track is not busy. Enforcement is at the discretion of the staff on duty. See Group Policies below for additional requirements.**
- **Appropriate attire and athletic shoes must be worn. Spiked shoes, turf shoes, cleats, sandals, or open-toed shoes are not permitted. All footwear must be dry and free of dirt before participating. Shirts must be worn at all times.**
- **Standing, horseplay, calisthenics, weightlifting, and stretching are not permitted on the Track.**
- **Spectating is not permitted from the Track or any LoboFit Pod.**
- **Throwing or dropping items on the Track or to the areas below is not permitted.**
- **Equipment is not allowed on the Track. Equipment includes but is not limited to dumbbells, kettlebells, weight plates, medicine balls, jump ropes, etc.**
- **Lunge activities are not permitted on the Track. Lunge space is available in the Functional Training Room.**
- **Bicycle, scooters, hoverboards are not permitted on the Track. Wheelchairs are allowed.**
- **For the safety of guests, strollers are not permitted on the Track.**

For Groups

- **All individual policies for use of the Track.**
- **Groups are not permitted without prior approval from a Recreational Services' facility manager or supervisor on duty.**
- **Groups may walk or jog in the outer lane only and in a single file line. Passing is only permitted when the middle lane is empty and only if made by jogging or walking.**
- **Fireman or other types of human lifts and carries are not permitted.**

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Functional Training Policies

- **Absolutely NO dropping weights in any area of the Functional Training Area.**
- **Patrons must always wear gloves when using the punching bags. Patrons must bring their own gloves (gloves are not provided at check-out.)**
- **No stretching or loitering on short track. Short track is designed for sled pushes and aerobic exercise.**
- **Bags are not allowed in the Functional Training Area and cannot be stored against the walls or on the walkway. Bags can be stored in the storage cubbies to the right of the entrance to Functional Training.**
- **Appropriate attire and footwear are always required. No sandals or open-toe shoes allowed. No removing shoes.**
- **No studded clothing (jeans, denim jackets, etc..) on upholstery.**
- **Medical scrubs are prohibited.**
- **Do not stand or step on upholstered equipment.**
- **Please employ proper etiquette and allow others to work in on machines and benches between lifting sets.**
- **Do not hoard weights or leave multiple free weights on the floor in your lifting area. Use one set of free weights a time and put them back when done.**
- **All patrons must be 15 years of age or older. Children between 15 - 17 years old must always be with their parents.**
- **Do not alter, disassemble or move any piece of equipment from its designated spot.**
- **All free weight lifts must be collared.**
- **Use of a spotter is recommended.**
- **Return all weights to their proper location.**
- **Do not place weights on upholstered areas.**
- **Spray and wipe down each piece of equipment and exercise station after use.**
- **No food or drink allowed in the Functional Training Area. Glass bottles are not allowed. Water is permitted in non-breakable spill-proof bottles.**
- **Use of chalk is prohibited.**
- **Please adhere to posted hours. Follow the instruction of the attendant or instructor.**
- **Do not become a victim of theft. Use of a locker is recommended. Semester lockers are available for a fee and are assigned at the Recreational Services' office.**
- **Portable speakers are not permitted.**

JOHNSON CENTER

Exercise Studio Policies

(Fitness B78, Cycling B77, Dance B42, Mat Room 142, HESS MP Room B539)

- **Exercise Studios are available for Open Recreation if there is not a scheduled class or group reservation. Reservations must be made at least 3 days in advance.**
- **All equipment in studio must remain in studio unless moved by a Rec Services employee or PHED instructor.**
- **Audio-Visual systems are available only to PHED instructors. Reservation holders and Open Recreation users are not permitted to use the Audio-Visual systems (systems are password protected.)**
- **Do not move or rearrange the spin bikes in the Cycling Studio.**
- **Any yoga balls, fitness mats, or other fitness equipment must be put back after use.**
- **No food or drink allowed in the Exercise Studios. Glass bottles are not allowed. Water is permitted in non-breakable spill-proof bottles.**
- **Do not bring equipment from other areas of the building into the Exercise Studios.**
- **No roller skates, skateboards, bicycles, scooters, or other wheeled transportation permitted on court floor.**
- **Shoes must be removed in Mat Room.**
- **Any blood on the mats or towels in Mat Room must be reported to a Rec Services employee immediately for clean-up and proper biohazard disposal.**

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Courts Policies

- **Court shoes/non-marking shoes and athletic attire must be worn while playing on courts. Open toed shoes are prohibited while playing on courts (exemption for PHED Tumbling class.)**
- **No portable speakers allowed on courts (exceptions for PHED classes & Intramural Sports events.)**
- **No hanging on basketball rims. No grabbing or hanging off basketball nets.**
- **Any blood on the court or towels in must be reported to a Rec Services employee immediately for clean-up and proper biohazard disposal.**
- **Outdoor sports (baseball, football, lacrosse, spike ball, frisbee, outdoor soccer balls, etc..) are not permitted on courts.**
- **Courts are to be used on a first come, first serve basis. No specific sport has priority. Anyone actively using or playing on a court will not be removed unless there is a reservation of the court space.**
- **Pickleball nets can be set up for open recreation in South Gym and Aux Gym if at least one half of the court is not in use.**
- **Badminton nets can be set up for open recreation in Aux Gym if at least one half of the court is not in use.**
- **Open recreation full-court basketball and volleyball must be inclusive. Anyone who has not played yet has next game. "Winner stays" rules are permitted.**
- **No roller skates, skateboards, bicycles, scooters, or other wheeled transportation permitted on court floor.**

JOHNSON CENTER

Equipment Checkout Policy

- **Patrons must present their physical UNM ID card for equipment checkout. UNM ID numbers or checkout with someone else's ID card will not be accepted. Only UNM ID and Rec Card holders are eligible for equipment check-out. Day Pass holders cannot check out equipment.**
- **Lost, missing, or damaged equipment will result in replacement charges to student's bursar's account.**
- **Equipment is only available for day use. Checked out equipment must be returned to the Equipment Room 10 min. before closing time any given business day.**
- **All indoor equipment must remain inside the facility. Outdoor equipment includes outdoor soccer balls, outdoor soccer goals, footballs, tug of war ropes, and outdoor volleyball nets.**
- **If Equipment Room is unattended or the shutters are closed, please bring equipment to the East Kiosk and inform Recreational Services Staff that it is unattended.**
- **A maximum of two individual items can be checked out by a patron at a time.**
- **All used shower/pool towels must be returned to the laundry basket outside of the Equipment Room. After initial checkout, used towels can be exchanged for fresh towels upon return.**
- **Some approved Johnson Center guests may be granted equipment checkout privileges (per approval by Equipment Room Manager & Open Recreation Coordinator.)**

Minors Policy / Age Requirements

- **Individuals under the age of 18 must be accompanied and directly supervised by a parent or legal guardian.**

- **Individuals under the age of 15 are prohibited from using any strength or cardio equipment in the facility. Individuals under the age of 15 are prohibited from accessing the following areas (even under supervision):**
  - **Strength (Weight Room)**
  - **Cardio Deck**
  - **Functional Training**
  - **Cycling Studio.**

- **Individuals under the age of 15 (accompanied and supervised by a parent or legal guardian) are permitted to access and use the following areas:**
  - **Courts**
  - **Fitness Studio**
  - **Dance Studio**
  - **Pools**

Appeals

Process

!! Initial Event

- The initial event is the violation of policy, misconduct, or inappropriate behavior in any facility, program, or service associated with Recreational Services or Johnson Center, resulting in temporary or permanent expulsion or suspension from Recreational Services or Johnson Center programs.
- *Please note that any policy violation, misconduct, or inappropriate behavior (that constitutes temporary or permanent expulsion) committed by a UNM Student will first be reported to the Dean of Students' office for review*
- Any policy violation, misconduct, or inappropriate behavior (that constitutes temporary or permanent expulsion) committed by a community member or Day Pass/Rec Card holder will be addressed entirely within the Recreational Services department.
- Any disciplinary action may be applied to all Recreational Services programs.

To Appeal the Initial Event

- Schedule a meeting with the Operations Specialist via email within two business days of the expulsion or suspension. The original suspension will be upheld, amended, or dismissed based on the discussion. **This is the First Ruling.**

To Appeal the First Ruling

- Inform the Operation Specialist via email within two business days of your original meeting of your intent to appeal.
- Schedule a meeting with Program Manager (direct supervisor of Operations Specialist) within two business days of your original meeting with the Operations Specialist. The Program Manager may schedule a second meeting with the Operations Specialist in attendance. The original or amended suspension may be upheld, amended again, or dismissed based on the discussion.
  This is the Second Ruling.

To Appeal the Second Ruling

- Inform the Program Manager via email within two business days of your original meeting of your intent to appeal.
- Schedule a meeting with Department Director within two business days of your original meeting with the Operations Specialist. The Program Manager may schedule a second meeting with the Program Manager and Operations Specialist in attendance. The original or amended suspension may be upheld, amended again, or dismissed based on the discussion.
  This is the Third and Final Ruling.

Requirements

- Appeals may only be submitted by the involved parties, only on their behalf, and must follow this exact order; otherwise, the appeal will not be accepted.
- All appeals must be received by the deadline to be received. Appeals received after the deadline will not be accepted.
- Recreational Services Staff will respond within two business days upon receipt of your email.
- Failure to attend an appeal meeting will result in the appeal being rejected.
- Meetings may be rescheduled no later than 24 hours before the scheduled start of the meeting.
- Meetings will be scheduled as quickly as possible to hear the appeal and issue a decision.
- Refer to the Recreational Services Organization Chart to determine the appropriate Recreational Services Staff you need to schedule meetings with.
- Recreational Services Sport Clubs may have additional processes for the sport in which they compete based on the league or association to which they hold membership. That process would be in addition to Recreational Services' process and would not supplant it.

Definitions

- Business days are Monday, Tuesday, Wednesday, Thursday, and Friday.
- Two days are 48 hours from the posted start time of the event, activity, or meeting. The sent or received date and time on all email correspondence establishes the deadlines. A hardcopy or forwarded email will not be accepted.
- Recreational Services programs include Open Recreation, Fitness, Outdoor, Aquatics, Intramural Sports, and Sport Clubs.